

The Annual Quality Assurance Report (AQAR) of the IQAC.

Name of the Institution : Unity Women's College
P.O Narukara, Manjeri
Malappuram (Dt.), Kerala – 676 122.

Year of Report : 2009 – 2010

Part A: The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

Plan of action for 2009 – 2010:

<u>Item No.</u>	<u>Description</u>
1.	Further improvement of Teaching-learning facilities in the college.
2.	Improvement of the College library facilities by procuring latest books.
3.	Introduction of scheme of coaching classes for entry into services for minority students with UGC support.
4.	Conduct of seminars, symposia & workshops.
5.	Construction of open air theatre.

Achievements at the end of the year:

<u>Item No.</u>	<u>Description</u>
1.	The recruitment of new teaching members in various departments is in progress.
2.	The College Library has additionally procured 835 books and 4 journals, during the year under report.
3.	Special coaching for entry into services has already been started with the financial support of UGC.
4.	Two workshops and a seminar have been conducted in the College (details are furnished in Item No. 8).
5.	With a view on the overall development of the students, two Personality Development Programmes have been conducted for them under the sponsorship of the Kerala State Women's

Development Corporation Ltd. and Centre for Management Development, Government of Kerala. Three days each programme, first one convened from 7th to 9th October 2009 and second one from 8th to 10th March 2010.

Part B:

1. *Activities reflecting the goals and objectives of the institution:*

- The College is frequently conducting seminars/workshops and awareness classes on relevant issues mainly aiming to sensitise the students with latest developments that are taking place.
- For getting equal opportunities in the job sectors, the college has introduced coaching classes for minority students.
- Certain courses offered like MA English, B.Sc. Family & Community Science (FCS) and B.Com Computer Application are having added relevance in the emerging employment scenario. To improve communication and public speaking skills, students were frequently encouraged to take up the role as resource persons for awareness classes. To cite one example Kum.Mehar Banu and Kum. Habeena of final FCS class served as resource persons for Anganavadi Workers. The concept of time management and its importance, the improvement of creativity skills, leadership quality and ability of stress management are practised at regular events.

2. *New academic programmes initiated (UG and PG):*

The College has applied for M.Sc. Nutrition & Dietetics & M.Com and the University has recommended the State Govt. to sanction the courses.

3. *Innovations in curricular design and transaction:*

In an affiliating system there is limited flexibility for innovative curricular designing. Dr.P.Mohamed, the Principal is a member of both the Academic Council and the Senate of University of Calicut. Dr.C.Abdul Majeed, HoD of Commerce, Dr.K.Azeez, HoD of Botany and Mrs. Jyothi.P., Department of Chemistry are members of UG Board of Studies, University of Calicut. They have made their own contributions particularly in this field. The syllabi for B.Com Computer Applications and add-on courses were framed by the concerned departments themselves. As part of creating the real situations, the degree

students themselves were exposed to stage the play which they study especially written by Shakespeare.

4. *Inter-disciplinary programmes started:*

There are provisions for interdisciplinary programmes in Choice based credit semester system introduced w.e.f. the academic year: 2009-'10.

5. Examination reforms implemented:

Continuous Assessment has been initiated

6. Candidates qualified: NET/ SLET/ GATE etc.

The college is offering only one P.G course with an intake of 12 students; out of the above none has qualified the NET Exam.

7. Initiative towards faculty development programme:

Two faculty members have been provisionally selected for UGC Fellowship to complete their research programmes. One faculty member, viz. Sri.V.P.Abdul Nasar, Department of Commerce has been awarded Ph.D degree of University of Calicut. Smt.P.Jyothi, Department of Chemistry has submitted her doctoral thesis to Mahathma Gandhi University.

8. Total number of seminars/ workshops conducted:

Four.

- Department of Botany conducted one day workshop on “Recent Advances in Biotechnology” for Higher Secondary School Teachers of Malappuram District on 20-8-2009.
- One day seminar on “Effective parenting” was held on 15th February 2010. Dr. Anil Ramachandran, Department of Education, Psychology and Smt.A.S.Anitha Begum, Department of Home Science were the resource persons.
- Computer Science Department conducted a seminar on ‘VB Net’ on 19th August 2009. Mr. Safeer and Mr.Ameen, Arion, InfoTech, Kinfra, Kakancheri, Calicut, conducted classes.
- Department of Home Science organised a workshop on diabetes and its treatment with the participation of local people on 18th February 2010. Dr. Rennis of Diabetic Centre, Manjeri engaged the programme.

9. Research projects:

- | | | |
|----------------------|---|-------|
| a) Newly implemented | : | Three |
| b) Completed | : | Six |

10. Patents generated, if any:

Nil.

11. *New collaborative research programmes:*

Nil.

12. *Research grants received from various agencies:*

Rs. 2,65,000/- (Rupees Two lakhs and sixty five thousand only) from UGC. ***Details of research scholars:***

Nil. The college at present has no recognized research centres.

However the Principal, P.Mohamed is a research Guide at Farook College and is presently guiding one scholar and Dr.P.I.Radha, Head of the Department of Malayalam guiding five students.

13. *Citation index of faculty members and impact factor:*

Thirteen research papers have been published by the faculty.

14. *Honours/ Awards to the faculty:*

ANO Lt. Meeradevi.A.C. has been awarded **Chief Minister's Cash Award** and **DDG's Commendation Card** for achieving the goal of overall position in Thal Sainik Camp at New Delhi. She was the contingent Commander of girl cadets from Kerala.

15. *Internal resources generated:*

Rupees 7,74,000/- by donations.

16. *Details of department getting SAP, COSIST (ASSIST)/ DST, FIST, etc. assistance/ recognition:*

Nil.

17. *Community services:*

Faculty members very often participate in extension activities. Mrs. Annie Ninan served as a resource person for Bharath Nirman Pothujana Sambarka Programme held on 19th November 2009. Mrs.Anitha Begum engaged the classes on "effective parenting" in the seminar conducted on 15th February 2010. Another Teacher Smt.Fatimathu Zuhara served as a resource person of KDS, Calicut cell on 21st February 2010. All the three members belong to department of Home Science. As part of Health and Environmental awareness campaign, cleaning programme was held at Manjeri Municipal Bus Stand on 2nd October 2009. A seven days special camp of NSS Units of the College cleaned Adangapuram - Kuttithode

main water canal of Narukara Village, Manjeri. College also organised several programmes such as Pain and Palliative care activities, anti-drug use programmes, Human Rights awareness etc. at different capacities. In connection with Anti- plastic campaign, N.S.S. Units of the college conducted awareness classes for house wives of local area on proper disposal of plastic wastes.

18. Teachers and officers newly recruited:

Nil.

The recruitment of five permanent teachers for various departments is under process.

19. Teaching – Non-teaching staff ratio:

1.76 : 1

20. Improvements in the library services:

Library is completely automated with standard soft ware for the easy access of library service. High speed internet facility has also been provided.

21. New books/ journals subscribed and their cost:

(April 2009 to March 2010)

Books procured	:	835	Cost	:	Rs. 2,48,150/-
Journals/ periodicals	:	4	Cost	:	Rs. 1,800/-

22. Courses in which student assessment of teachers is introduced and the action taken on student feedback:

Well organized and student-centered mechanism operate in the college for all existing courses to assess the teaching efficiency of the faculty members. Based up on the assessment, proper measures are being adopted in time.

23. Unit cost of education:

Rs. 22,268/- (including salary)

Rs. 5,061/- (excluding salary)

24. Computerization of administration and the process of admissions and examination results, issue certificates:

Process of admission is fully computerised while the administration is partially computerised.

25. *Increase in the infrastructural facilities:*

- Laboratory, Library and Classroom facilities have been improved by providing more space and materials / accessories.
- A part from existing facility the college has procured one more LCD Projector. To support the examination wing a new computer system has been additionally installed recently.

26. *Technology upgradation:*

Nil

27. *Computer and Internet access and training to teachers and students:*

Through Network Resource Centre access to Internet facility is assured both for teachers and students. The Computer Science Dept. is having internet facility for their own students.

28. *Financial aid to students:*

Total of 311 students are availing financial assistance in different forms such as Government scholarships, Post metric scholarships, University merit scholarship, Muslim girls' scholarship, Students Aid Fund and fee concessions.

29. *Support from the Alumni association and its activities:*

Being a younger women's college, Alumni support is nominal.

30. *Support from the Parent-Teacher Association and its activities:*

For the growth and developmental activities of the college the wholehearted support of Parent-Teacher Association is vital. The transport facility to the college is partially supported by the PTA. It also institute awards and cash prizes to the University rank holders and class toppers. Special prizes are also given to the students for their outstanding performance in sports and games competitions.

31. *Health services:*

Annual medical inspection for the students is being conducted. Periodic awareness classes are also organized by experts on relevant health problems. As part of it District Health department sponsored awareness class was held on 28th October 2009. Dr. Indira, Supdt. of district hospital was the resource person. The college has a tie-up with neighbouring hospital for the service.

32. Performance in sports activities:

Aparna Balan of M.A English represented India in many International Badminton Tournaments. College Badminton Team consisting of Aparna Balan (I MA English) Minumol V.P & Veena A.P (III B.Sc. Comp. Sci.), Rajisha V (II B. Com. Co-op) and Fasna.B (I Sem.FCSc) won Malappuram District Championship held at Manjeri from 21st to 26th July 2009 and also became Runners up in the Calicut University Inter-zone Inter collegiate Tournaments held at St. Joseph's College Irinjalakkuda from 12th to 14th December 2009. Naseeba and Jasbin Nalakath (III BA English), Asna.V.P (III BSc Com. Sc.) and Nasliya.K(I Sem. B.Sc. Chemistry) participated in the Malappuram District Table Tennis Championship held at Manjeri. The same team got IV place in Calicut University Iner-zone Inter collegiate Tournament held at MES College, Mampad on 8th and 9th October 2009. Shadiya.K, II BSc.FCSc. got third place in shot put throw for the district Championship. Mr.Zakir Ahamed P HoD, Physical Education was a Board member of K.P.S.C of the selection committee for Police constables..

33. Incentives to outstanding sportspersons:

College provides boarding facility and playing kits for the deserving sportspersons. PTA has also instituted a special prize for outstanding performers.

34. Student achievement and awards:

Ranks secured in University Examinations, March/ April 2010:

Sl. No.	Name of the student	Course	Rank
1	Jaseela M.P	B.Sc. Botany	I
2	Hridya.K	B.Com C.A	I

3	Rashida Farsath	B.Com C.A	II
4	Farial Fathima M.P	B.Com C.A	III
5	Najma Chokli	B.Sc Home Science	III

35. *Activities of the Guidance and Counselling Cell:*

Legal literacy classes are specially held in association with Legal Services Authority, Kerala to sensitize the students on relevant issues such as human rights, marriage law etc. Through career counselling, development of goal oriented behaviour and exploration of various career opportunities are made.

36. *Placement services provided to students:*

Placement cell of the College is very keen on the interest of the students by helping them for better placements. B.Com Computer Application course has on-the-job training programme of one month in reputed local banks.

37. Development programmes for non-teaching staff:

Periodic Orientation programmes are conducted for Non-teaching Staff to improve their administrative skills, especially by imparting computer training.

38. Best practices of the institution:

To impart quality education institution has its on measures. In connection with this the Academic Monitoring Committee has been introduced by the College to ensure the accountability of staff members. Term wise continuous evaluation is practised to assess the learning skills of the students. To create and promote the research attitude of the teachers, a research cell is functioning which monitors the progress of the ongoing research projects and publication of research papers.

39. Linkages developed with National/ International, academic/ research bodies:

Nil.

40. Any other relevant information:

College students' magazine "Pachcha" was selected as one of the top ten magazines in a state level competition. Dr. K.Fousi, Dept. of Zoology and Mrs.K.Ramlath, Dept. of Chemistry have attended the Indian Science Congress held at University of Kerala, Thiruvananthapuram from 3rd to 7th January 2010. Dr.I.P Abdul Razak ,Head of the department of Zoology served as Resource person in Higher Secondary School Teachers Training Programme conducted on 20th October 2009.

Part C: Detail plans of the institution for the next year.

- Restructuring of UG programmes, starting innovative courses, recruiting teaching members and building up infrastructure.
- Conducting seminars/ workshops.
- Improvement of library facilities by providing additional space and by procuring books, journals and study materials.
- Further improvement of carrier and counselling cell.
- Coaching classes for Minority students for entry in services.
- Construction of seminar hall.

Dr.I.P.Abdul Razak
Name & Signature of the
the
Co-ordinator, IQAC

Name & Signature of

Chairperson, IQAC

