

Annual Quality Assurance Report (AQAR) of the IQAC

Name of the Institution : Unity Women's College,
(P.O) Narukara, Manjeri,
Malappuram (Dt.), Kerala – 676 122.
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Year of Report : **2010 - 2011**

Part A:

Plan of action for 2010-2011

Academic

1. Introduction of new academic programmes.
2. Enhancement of ICT enabled teaching
3. Publication of research findings.
4. Commencement of new research projects
5. Purchase of books and laboratory equipments.
6. Recruitment of teaching staff.
7. Conduction of Seminars/Workshops.

Infrastructure:

1. Construction of a seminar hall.
2. Construction of I floor for hostel building.
3. Maintenance of infrastructure and learning resources.
4. Improvement of audio-visual facilities.
5. Construction of separate library building.

Extension work:

1. Conduct personality development programmes.
2. Support the activities of Pain and Palliative care.
3. Anti drug awareness programmes.
4. Construction of village road.
5. Afforestation programmes.

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Outcome at the end of the year

1. All the departments are provided with a desktop computer system.
2. All the main departments are equipped with a laptop computer in order to bring in ICT enabled teaching.
3. The library procured an additional number of 299 books and renewed subscription of 24 journals and 19 periodicals.
4. The plan for the separate library building for the college is submitted for sanction before the municipality.
5. UGC has sanctioned a Minor Research Project.
6. Eight LCD projectors installed to improve the quality of teaching learning process.
7. Constructed well furnished seminar hall of 240 seating capacity.
8. First floor of the women's hostel building is materialized.
9. Purchased a generator of 30 KV capacity to ensure uninterrupted power supply.
10. The college achieved 5 Ranks in the University examination held during 2010-'11.

Part B :

1. Activities reflecting the goals and objectives of the institution:
 - As a part women empowerment the college conducted Personality Development Programme
 - The College is frequently conducting seminars/workshops and awareness classes on relevant issues mainly aiming to sensitise the students with latest developments that are taking place.
2. New academic programmes initiated (UG and PG):

Nil, No new academic programme was initiated due to the Government policy to non-sanction of aided programmes in the aided college sector.
3. Innovations in curriculum design and transaction:

In an affiliating system there is limited flexibility for innovations in curriculum designing. However, Dr.P.Mohamed, the former Principal is a member of the Senate and Academic Council of the University of Calicut. Many faculty members have also made their contributions in different Board of Studies.

Sl. No.	Name of teacher	Name of Board of Studies
1.	Dr.I.P. Abdul Razak, H.O.D, Zoology	UG & PG Board of “Aquaculture”, University of Calicut.
2.	Dr.K.Azeez, H.O.D., Botany	UG & PG Board of “Environmental studies to Water Management”, University of Calicut.
3.	Dr.A.C.Meeradevi, H.O.D, Hindi	UG Board of Studies in Hindi, University of Calicut.
4.	Dr.C.M.Abdul Salam, Asst. Professor of Botany	UG & PG Board of “Plantation Development”, University of Calicut

4. Inter-disciplinary programmes started:

There is provision for interdisciplinary programmes in the V semester as open courses as part of Choice Based Credit Semester System introduced w.e.f. the academic year 2009-'10.

5. Examination reforms implemented:

Internal evaluation system is very effectively practiced in the semester system.

6. Candidates qualified: NET/SLET/GATE etc.

The college is offering only one P.G Course with an intake of 12 students, out of which none has qualified the NET examination during the year of report.

7. Initiatives towards faculty development programme:

Two teachers are under FDP of UGC. Mr.Zakir Ahamed, Head, Dept. of Physical Education and Mrs. Ramlath.K.T., Assistant Professor of Chemistry are deputed to pursue Ph.D. Degree in Bharatiar University and M.Phil. Degree in the University of Calicut respectively. Mrs.P.Jyothi, Assistant Professor of Chemistry and Mrs.Annie Ninan, Assistant Professor of Home Science, have been awarded Ph.D Degree by University of Calicut and deemed University of Avinashilingam, Coimbatore respectively. Four teachers are continuing their doctoral research as part-time scholars. Four teachers attended various orientation and refresher programmes in different disciplines. Nine faculty members participated in seminars and workshops conducted by different institutions.

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8. Total no. of seminars/workshops conducted:
1. A one day seminar on “Role of Women in local bodies” was organized in association with the District Library Council on 6th August 2010. Adv. Sujatha Varma of District Court, Manjeri was the resource person.
 2. In collaboration with the Kerala State Women Development Corporation Ltd., a one day Seminar on “Women empowerment” was held on 10th November 2010. The resource person for the same was Mrs.Sreevidhya Santhosh of KSWDC.
 3. Department of History conducted a one day seminar on “Archaeology and History” on 22nd December 2010. Dr.K.K.Muhammed, Deputy Supdt. of Archaeological Survey of India (ASI) Delhi engaged classes.
 4. Department of Chemistry organized a one-day Regional Seminar on “Introductory Quantum Chemistry on 9th March 2011. Mr.Aneesh.M.H., Asst. Professor of P.G Department of Chemistry, P.S.M.O. College, Thirurangadi was the resource person.
 5. A lecture on ‘Women Reservation-Scope and Challenges’ was organized on 7th August 2010 to commemorate Janab Korambayil Ahamed Haji, the founder President and Manager of the institution. Mr.O.Abdulla, Editor of the popular daily. ‘Madhyamam’ was the resource person.
 6. Legal literacy awareness class was organized on 8th March 2011 by the National Service unit of the college and the Malappuram district Legal Service Authority. Adv. Beena Joseph engaged classes.

9. Research Projects

- a) Newly implemented : One Minor Research Project in Chemistry
- b) Completed : Two Minor Research Projects, one in Zoology and one in Commerce

10. Patents generated, if any : Nil

11. New collaborative research programme : Nil

12. Research grants received from various agencies.

A grant of Rupees One lakh and fifty thousand only (Rs.1,50,000/-) has been sanctioned by UGC for a Minor Research Project in Chemistry.

13. Details of Research Scholars:

The College at present has no recognized research centre. However the former Principal, P.Mohamed is a research guide of Farook College, Calicut and is presently guiding one scholar and Dr.P.I.Radha, H.O.D of Malayalam is guiding five students at the Regional Centre Vallathol Vidyapeedam Edappal of Dravidian University, Koppam, Andra Pradesh. Three other teachers, Dr.C.Saidalavi, Dr.I.P.Abdul Razak and Dr.Muhammed Basheer Ummathur have applied for approval as Research Guide to the University of Calicut.

14. Citation index of faculty members and impact factor:

A total of twelve Research Papers have been published by the faculty members.

15. Honours/Awards to the faculty: Nil

16. Internal resources generated:

Generated an amount of Eleven Lakhs as donation

17. Details of SAP, COSIST, DST, FIST assistance: Nil

18. Community Services:

Mrs.N.V.Fatimathu Zuhara of Home Science department engaged classes on “Nutritional needs of children upto six years” at the Trainers Training to Child Development Project Officers and Supervisors organized by Dept. of Social Welfare, Kozhikode on 20th February, 2010. Mrs.A.S.Anitha Begum of the same department engaged classes on ‘Food and Nutrition for Women’ in N.S.S College, Manjeri on 23rd Feb. 2011.

N.S.S units (Unit No.08 and 171) of the college conducted various programmes.

<u>Date</u>	<u>Programme organised</u>
10-6-2010	‘Nammude Maram Project’ as part of Environment Day Celebration. Planted 62 saplings in the campus.
06-8-2010	College level collage competition was conducted as part of Hirushima Nagasaki Day to create awareness on the calamities of war.
15-8-2010	Independence day was celebrated by cleaning the campus and roads of the adopted village.
06-9-2010	Donated Rs.6160/- collected from the staff and students towards the Pain and Palliative Care Clinic, Manjeri
08-9-2010	In collaboration with voluntary organizations, collected old dresses and distributed to the poor.
02-10-2010	A communal harmony rally was conducted from the college to adopted village as part of Gandhi Jayanthi.
24-12-2010 to 30-12-2010	A special camp of the units constructed Kunnappilly – Mundukad Road of nearby Parakkulam area.
01-1-2011	Two volunteers attended the palliative training programme at Malappuram Palliative Care Clinic
19-2-2011	A nature study trip was conducted to Wayanad Adivasi settlements and Kuruva Islands to create awareness on the need of conservation of nature for human existence. NSS units also conducted personality development programmes, discussions on future of Indian democracy, periodic maintenance of saplings in the campus and legal literacy classes.

N.C.C

Annual Report of NCC 2010-'11.

An AIDS awareness rally followed an AIDS awareness seminar was jointly organized by the NCC and NSS Units of the College on 01-12-2010 at Manjeri Municipality. The lecturers were made by HIV patients themselves.

Five of the NCC cadets participated in That Sainik Camp at Delhi and bagged many prizes in firing, field signals etc. They were selected for the Chief Minister's Cash award also. Our cadets also visited Good Hope School for Mentally Retarded students of Manjeri and distributed clothes and food among the inmates.

19 Teachers and Officers newly recruited:

Five teachers were newly recruited. Miss.Surya.K., Mrs.Sherin.K.Rahiman, Mrs.Shahinamol.A.K., Miss.Sangeeta.K and Mrs.Aswathi.M.P. joined as Asst. Professors in the Department of English.

20. Teaching – Non-teaching Staff ratio. : 1.6 : 1

21. Improvements in the library services:

Library is completely automated with standard software for the easy access of library service. High speed internet facility has also been provided. Bar coding is in progress.

22. New books/journals subscribed and their cost.

(March 2010 to May 2011)

No. of Books procured : 299	Cost : Rs.1,02,468/-
No. of Journals ” : 24	Cost : Rs. 13,990/-
No. of Periodicals ” : 19	Cost: Rs. 8,257/-

23. Courses in which student assessment of teachers is introduced and the action taken on student feedback:

All the UG courses and PG course are subjected to Student Assessment of the Teacher. The feed back forms are collected from the students at specific intervals and appropriate measures are taken to improve the teaching efficiency.

24. Unit cost of education:

- a) Including salary : Rs.24,757/-
- b) Excluding salary : Rs. 2,042/-

25. Computerization of administration and the process of admissions and examination results, issue certificates:

Process of admission is fully computerized while the administration is partially computerized.

26. Increase in infrastructural facilities:

- * A seminar hall with a seating capacity of two hundred and forty has been constructed.
- * As a part of improving the teaching-learning process, the institution has purchased 8 more LCD projectors 8 laptop computers and 1 interactive board..
- * Laboratory facilities have been improved by adding 3 binocular microscopes, 3 electronic balances and 2 computers.
- * With the aim of computerizing the administration process 4 more computers are installed in the office.

27. Technology upgradation:

Systems in the departments are upgraded by installing 1 GB RAM. Computerised the fee collection in connection with conveyance facility, installed inverter system in Academic block.

28. Computer & Internet access and training to teachers and students:

The Network Resource Centre assures Internet access to all the teachers and students. The examination wing in the office and the department of Computer Science are having their own Internet facility. Training in computer and internet usage was offered to the teachers by one of the faculty members of the Computer Science department. Moreover, the students have the provision to select a paper in Computer Science during the V Semester.

29. Financial aid to students.

A total of 438 students are availing financial assistance under different schemes like Government scholarships, Post-metric scholarships, University merit scholarship, Muslim girl's scholarship, scholarship for SC/ST, Student's Aid Fund and fee concessions.

30. Support from Alumni association and its activities:

Being a young women's college, the support from alumni is nominal. Any how steps are taken to convene periodic meetings to strengthen the Alumni.

31. Support from the Parent-Teacher Association and its activities:

The Parent Teacher Association supports the institution in all its efforts to march ahead. The transportation facility to the college is partially supported by the PTA. In order to encourage students, PTA distributed cash prizes and certificates to the University Rank Holders and class toppers. The class toppers of the internal examinations were motivated by presenting awards in the form of books. They also contributed financial aid to 21 needy students.

32. Health Services:

Annual medical check-up of the students was carried out. Periodic awareness classes on relevant health problems were also organized..

33. Performance in sports activities:

Our College Badminton Team under Miss.Rajisha.V (III B.Com. Co-operation) became the runners up in the team championship held from 6th – 9th Aug. 2010 at the Cosmopolitan Club, Manjeri. Shabna.V (I Sem. B.A English), Khajla Ummer (I Sem. B.Sc. Botany) and Shajna, P (III Sem. B.Sc. Computer Science) were the other members.

Miss. Rajisha.V and Miss.Shabna.V won first and second places respectively in Badminton Singles. Miss.Khajla Ummer and Miss.Shabna.V team won first place and Miss.Rajisha.V – Shajna.P. team won second place in Badminton Doubles.

The team also represented the college in the Interzonal Inter Collegiate Tournament held at N.S.S College, Ottapalam.

34. Incentives to outstanding sports person.

The college provides boarding facility and playing kits for the deserving sports persons. PTA has also instituted a special prize for outstanding performer.

35. Students Achievement and awards:

Rank secured in University examinations, March/April 2010.

Sl. No.	Named of students	Course	Rank
1.	Jaseela.M.P.	B.Sc. Botany	I
2.	Najma Chokli	B.Sc. FCS	III
3.	Hridya.K	B.Com. (CA)	I
4.	Rashida Farsath	”	II
5.	Fariyal Fathima Kurikkal.M.P	”	III

36 Guidance and Counselling cell :

An awareness class on 'Cyber Crime' was organized in association with Madhyamam daily. The class tutors deal with the individual problems of students and give necessary guidance.

37 Placement Services provided to students:

Rumanath of B.Sc. Computer Science got placement in WIPRO, Chennai.

38 Development programmes for Non-Teaching Staff:

An orientation programme in communication skill development was organized to all the members. Classes on service rules were also arranged.

39. Best practices of the institution:

The institution has its own measures to impart quality education. A semester plan of teaching is prepared at the beginning of each semester and strict compliance with it is practiced. Extra classes if necessary are engaged to stick to the plan. The schedule of internal evaluation is also included in the plan and the Academic Monitoring Committee ensures the accountability of the staff members

40 Linkages developed with National/International, academic/research bodies: Nil

41. Any other relevant information:

Steps are being taken to store the rain water of the campus.

42 Part C : Detailed plan of the institution for the next year:

Academic

1. Introduce new academic programmes – two UG Programmes, B.Sc. Physics and B.A Functional Arabic and one PG Programme, M.Com.
2. Improve teaching learning by procuring more books and other learning resources.
3. Take up new research projects.
4. Organize training programmes in computer, internet etc. to both teaching and Non-teaching Staff.
5. Procure more E-learning tools.

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6. Conduct of seminars and workshops.
7. Encourage publication of research findings.
8. Impart training to non-teaching staff in functional English.
9. Improve the results

Infrastructure

1. Construction of a separate library block.
2. Construction of Student Redressal room.
3. Setting up a Language Lab.
4. Construction of class rooms.
5. Materialize the UGC sanctioned indoor stadium.
6. Maintenance of infrastructure
7. Rain water harvesting scheme.
9. Improve the toilet facility for women.
10. Improve laboratory facility
11. Introduce Computer Networking

Extension activities

1. Planting and maintenance of saplings along the sides of public road.
2. Removal of plastic waste from the adopted village.
3. Awareness campaign on proper waste disposal and energy conservation.
4. Anti-drug campaign and AIDS awareness campaign.
5. Motivation of socially and economically backward students of the adopted village.

Dr.Fousi.K
Co-ordinator, IQAC

Dr.C.Saidalavi,
Chairperson, IQAC