



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		KORAMBAYIL AHAMED HAJI MEMORIAL UNITY WOMEN'S COLLEGE, MANJERI
Name of the head of the Institution		Dr. C. Saidalavi
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		0483-2977142
Mobile no.		9446666684
Registered Email		info@unitywomenscollege.in
Alternate Email		iqac@unitywomenscollege.in
Address		Narukara (PO), Manjeri, Malappuram (DT), PIN 676122
City/Town		Manjeri
State/UT		Kerala
Pincode		676122

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Annie Ninan
Phone no/Alternate Phone no.	04832977142
Mobile no.	9495090102
Registered Email	anniesoji@gmail.com
Alternate Email	drceeyes@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://unitywomenscollege.in/wp-content/uploads/2018/12/AQAR-2017-2018.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://unitywomenscollege.in/wp-content/uploads/2020/10/Academic-Calendar-2018-19-1.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
3	B++	2.77	2019	09-Aug-2019	08-Aug-2024
2	B	2.82	2014	21-Feb-2014	20-Feb-2019
1	B+	75.75	2005	21-Sep-2005	20-Sep-2010

6. Date of Establishment of IQAC	01-Oct-2005
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7. Internal Quality Assurance System	
Quality initiatives by IQAC during the year for promoting quality culture	

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Introducing Mentor Mentee Records	18-Jul-2018 1	406
Workshop in Collaboration with Indian Colleges Forum and Calicut University	24-Nov-2018 6	140
Department Internal Academic Audit	30-Nov-2018 3	45
Training for Criterion Conveners	11-Dec-2018 3	66
Seminar on Effective Teaching and Student Management	25-Oct-2018 3	32
Integrating Technology in Higher Education	26-Jan-2019 5	83
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Chemistry	Industries Sponsored Project: Environment Scheme for Promoting Young Talent in Science.	KSCSTE	2019 90	10000
Chemistry	Environment Management Training	KSCSTE	2018 3	90000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

15

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Learning Management System, NPTEL, Readers Open Forum, Signed MoU With Korambayil Hospital and Diagnostic Centre, Establishing Sky Watch Facility.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Strengthening IQAC through decentralizing the responsibilities	Criteria wise committees were formed with a faculty convener assisted by members to enhance quality initiatives
Preparation of academic calendar, teachers' work diary, mentor mentee record, and tutorial scheme and evaluation book.	Prepared academic calendar, teachers' work diary, TSPE and mentor mentee record for the year
Curriculum enrichment and implementation	Centralized formats made available for internal academic audit
Introduce NPTEL local chapter	Established SWAYAM NPTEL Local chapter and a Single Point of Contact (SPOC) nominated
Introduce LMS	LMS designed focusing on online learning delivery
Formation of Readers Forum Unit	Readers' open forum set apart in Library under the supervision of the librarian
Establishing Skywatch Centre	Established Skywatch facility to observe celestial bodies
Organizing seminars	Organized seminars on enriching learning with digital experience and effective teaching and Student Management
Workshop on technology integration	Organized workshop in collaboration with Indian Colleges Forum and IQAC of Calicut University
Signing MoU for providing medical facility for students and staff	Signed MoU with Korambayil Hospital and Diagnostic Centre

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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%; text-align: center;">Name of Statutory Body</th> <th style="width: 50%; text-align: center;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">College Council</td> <td style="text-align: center;">15-Oct-2020</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	College Council	15-Oct-2020
Name of Statutory Body	Meeting Date				
College Council	15-Oct-2020				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	26-Feb-2019				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>College has a Management Information System named College Management System (CMS). It is a central data repository for organizing, analyzing, storing and processing the data. It generates various reports and formats for supporting the functions of teaching, learning, evaluation, Internal Quality Assurance Cell, office administration, etc. College Management System was implemented successfully in the 2018-2019 academic year after a successful quality check. It is an online in house customized software product, developed and maintained by Post Graduate Department of Computer Science of our college under the supervision of Mr. U. Haris, Assistant Professor, P.G. Department of Computer Science. College Management System is designed to monitor the performance of education programs offered by the college, to manage and support the administrative activities and to provide support to Internal Quality Assurance Cell (IQAC). College Management System stores student data such as personal data, curricular and cocurricular data, attendance, etc. CMS reduces the workload of teachers by providing quick access to data on any student or a group of students which can be drilled down, filtered, and arranged</p>				

accordingly within a few clicks. Additionally, it keeps track of the college transportation facility, examination management etc. College Management System has the following modules: Administration: Add, delete and update the data of student, staff, etc. Grant and revoke various levels of user access permissions. Generate various reports. Sent SMS alerts. Student Information Dashboard: All student related details will be available with few clicks for teachers. Attendance Module: Track the attendance of students on hourly basis. Examination Module: Automates selection of invigilators for each examination by round robin method. College Transportation Module: Bus fee collection, bill generation and tracking. Transfer and Conduct Certificate Module: Generate TC and Conduct certificate. Salary Slip: Generate pay slips of Teaching Staffs and Non Teaching Staffs on monthly basis. Online Feedback System: Semester wise Student Feedback System. Open Course Allotment System: For 5th Semester Students. Online Grievance Redressal System: Incorporated Online Grievance Redressal System in CMS as per UGC guidelines. SMS Module: To send bulk and individual SMSs to Students and Staff. Filled Format of Nominal Roll: Easy Generate Nominal Roll. Filled Template of Mark List: Easy Generate Mark List. Report Generation: Socio Economic Report. Tutorial Schemes. Scholarship Report. IQAC Module: Auto Generate Teachers Diary help teachers to record their lesson plans. Auto Generate Mentor Mentee Record helps to record mentoring details. Auto Generate Tutorial Scheme and Performance Evaluation Book helps to record complete data of students. Auto Generate Research Scholar's Work Diary helps to record the work plans of research scholars. Formats Available in CMS: (a) Department's File Check List - To arrange department files. (b) Academic Audit Report - For annual Audit by IQAC. (c) Result Analysis Report - To submit result analysis to IQAC. (d) Faculty Profile. (e) Research Scholars Progress Report. (f) Files Check List for Department.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution follows the curriculum and academic calendar prescribed by the affiliating University. Academic calendar of the institution for the year is then prepared accordingly. Before the commencement of the academic year, a general timetable for the institution is prepared by the timetable committee by considering the weekly hour allotment per semester for each curriculum as specified by the affiliating university. The heads of different departments ensure the allotment of hours to be strictly followed according to the university stipulations and discrepancies if any are brought to the notice of the timetable committee. He then prepares a department timetable by convening a department council allotting classes, hours and modules in the curriculum to different faculty members giving due weightage to their interest. A copy of the same is forwarded to the office through the convener of the timetable and accommodation committee. Each department then conducts classes as per the department timetable and curriculum sharing. Practical difficulty experienced during implementation is rectified through intra departmental and inter department adjustments. Each faculty member prepares a semester plan taking into account the percentage of syllabi to be covered in the time stipulated by the IQAC and forwards a copy through head of the department to the IQAC. The IQAC monitors the progress of implementation through the Teachers' Diary issued to every teacher. Alternate measures are also taken when regular classes are lost due to bus strikes, hartals, bundhs and valuation camps. Periodic department council reviews the implementation and lacunae found are filled by adopting new approaches and engaging extra classes. For effective implementation of the curriculum, modern teaching - learning technologies are employed. Multimedia teaching aids are brought into use in regular class rooms like L C D Projector to make learning easier. The following measures are taken for effective curriculum delivery and transaction.

- 50% of the classes are engaged using Power Point presentations and visuals.
- More than 80% of students, especially the first semester UG students find difficulty in understanding transactions made in English. Considering this fact, classes for first semester UG students are supplemented by translating to mother tongue where relevant and essential. Use of visuals also minimized the gravity of the problem.
- Seminars and workshops on relevant themes are organized to gain better understanding.
- Modern and emerging areas in the curriculum are supplemented by arranging expert lectures.
- Visits to industries, universities and fields are also adopted to provide better understanding of the curriculum.

Apart from these, a well- equipped library with OPAC and INFLIBNET facility, computer lab and other laboratory facilities are provided for observation of specimens and conduct of experiments for effective curriculum transaction. With the support of the Government of Kerala the institution conducts programmes like 'Walk With a Scholar' for advanced learners and 'Scholar Support Programme' for slow learners. Besides these, Remedial classes are also provided for individual students' weak subject areas.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Cake baking		13/10/2018	10	Professional Cake Maker,	Baking Skill,

Modern Agriculture Technology	15/08/2018	90	Cake decorator Mushroom Cultivation, Plant Propagation	Decorating Skill Mushroom Culture and grafting techniques
Hindi Vocabulary	18/08/2018	28	Upgrades students job opportunities, all over India. As entrepreneurs in India, Provides an advantage to expand their range of Business.	Effective communication Skill

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MSc	Nutrition and Dietetics	14/11/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	English	01/06/2018
BCom	Commerce with Cooperation	01/06/2018
BCom	Commerce with Computer Application	01/06/2018
MCom	Finance	01/06/2018
BSc	Chemistry	01/06/2018
BSc	Computer Science	01/06/2018
BSc	Botany	01/06/2018
BSc	Family and Community Science	01/06/2018
BSc	Mathematics	01/06/2018
BA	English	01/06/2018
BA	History	01/06/2018
MSc	Chemistry	01/06/2018
MSc	Home science(Nutrition and Dietetics	01/06/2018
MSc	Computer Science	01/06/2018
MSc	Botany	01/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	45	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Pre-marital Counselling	07/09/2018	193
Cake Baking	13/10/2018	16
Modern Agricultural Technology	15/08/2018	9
House hold goods from rubber latex	15/06/2018	44
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Chemistry	5
MSc	Chemistry	1
BCom	Cooperation	56
BA	History	42
BCom	Computer application	37
MSc	Home Science	4
BSc	Family and Community Science	16
MSc	Botany	11
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Within the whole realm of the teaching-learning process in the contemporary scenario, there is nothing more important and vital than the feedback analysis of the stakeholders in an Institution. Such a feedback will definitely help to foresee the need of the society we involve with and will initiate the essential changes that need to be incorporated within the structure of the Institution. A structured feedback was collected from all the stakeholders of the Institution including Students, Employers, Teachers, Alumni and Parents in the year 2018-19. The feedback from the students was put to detailed introspection and</p>

reflected the interaction between teachers and students on both academic and personal phases. The application level of the different subjects and the availability of resources and Library facilities too were analyzed and necessary measures were taken to improve the existing situation. Additional books and added resource platforms were merged to curb the difficulties suggested by student feedback. A further suggestion related to the change of textbooks in General English papers followed by the volume of the syllabus was taken into consideration and the issue was addressed by teachers who were members in the Board of Studies. The feedback from the teachers supported this argument and a few changes, though not humungous, reflected in the working patterns of these texts. The Alumni feedback, on the other hand, appreciated the existing academic pattern of the institution and the infrastructure with well equipped labs. The teaching-learning process as well as teacher-student relationship and the overall rating of the institution were assessed through this feedback. They also stressed on the importance of giving further research-oriented teaching. As per their suggestion of bringing more interdisciplinary teaching and learning, more inter-department programmes and activities were conducted thereby providing a holistic perspective for a student to approach life as well as academics. One of the major concerns put forward in Parents' feedback focused on providing more practical situations for students through the learning process. As a result, individual presentations, book reviews and group work and debates within the classrooms were enabled during the academic days. More students were encouraged to participate in competitions and programmes organized by other institutions. A comprehensive action was taken and introduced within the academic platform in the light of the feedback provided by all these stakeholders. Thus the feedback analysis helped in establishing a new, all-inclusive academic structure as suggested by the students, Teachers, Alumni and parents. This indeed helped in improvising the curriculum and the internal well-being of all groups involved in the campus. Web links are given below: Students Feedback on syllabus: <https://unitywomenscollege.in/wp-content/uploads/2019/04/IQAC-Students-Feedback-on-Syllabus.pdf> Students Feedback on Teachers: <https://unitywomenscollege.in/wp-content/uploads/2019/04/IQAC-Student-Feedback-on-Teachers.pdf> Teachers Feedback: <https://unitywomenscollege.in/wp-content/uploads/2020/10/Teachers-Feedback-on-Curriculum-and-Syllabus-2018-19.pdf> Employers Feedback: <https://unitywomenscollege.in/wp-content/uploads/2020/10/Employer-Feedback.pdf> Alumni Feedback: <https://unitywomenscollege.in/wp-content/uploads/2019/04/IQAC-Alumni-Feedback-on-Syllabus.pdf> Parents Feedback: <https://unitywomenscollege.in/wp-content/uploads/2019/04/IQAC-Feedback-from-Parents.pdf>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	English	45	3349	43
BA	History	60	2917	57
BSc	Botany	41	2315	37
BSc	Chemistry	48	1897	38
BSc	Computer Science	36	394	33
BSc	Family and Community Science	41	579	37

BSc	Mathematics	44	815	38
BCom	Cooperation	65	1815	61
BCom	Computer Application	30	310	29
MA	English	20	210	20
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	373	71	40	12	19

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
71	71	278	22	1	445

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring at KAHM Unity Women's College has set as its primary objective the purpose of unlocking student potential and nurturing their educational aspirations. With a student pool representing various religious, economic, cultural and ethnic backgrounds, developing a sense of identity and catering to individual differences have been fruitfully attempted and continuously pursued through the process of mentoring, which provides opportunities for individual, face to face interactions beyond the classroom, through mentor mentee associations. Initially instituted as a part of 'Walk With a Scholar' programme of the State Higher Education Department, mentoring has been made an integral part of student life and the college experience, providing guidance and support to vulnerable adolescents in developing their relationships as they participate in social, cultural, and recreational activities, community service projects, tutoring and much more. More than just sharing knowledge, mentors help mentees identify their own goals and promote conversations guiding them to achieve their goals, or solve any challenges along their way. Rather than dictating or offering solutions, mentors offer insight and support as their mentees develop their own methods and strengthen their skills of conflict management and decision making, aiding their personal and academic welfare. Our college campus has a rich variety of academic, cultural, and recreational resources to expand mentees' horizons. When mentoring programs combine work in the community with training and reflection, mentoring becomes a "real life" learning experience and a first step in a life-long commitment to service. In each department there is a mentor mentee system in which 10 to 20 mentee are allotted under each mentor. Mentors keep a record of their mentees that help them track the progress of their students and periodical meetings are conducted both in groups and individually, sharing collective and individual concerns which are beneficial to both the mentees and the institution as the feedback so gathered goes into framing and restructuring the academic and social climate of the institution, which play a key role in shaping pupils' self-concept, motivation and performance. This has been of commendable significance in student retention, minimizing drop outs. Besides formal, hierarchical mentoring, peer mentoring is given significant importance as it has been considered to be more effective in sharing perspectives with regards to how they understand and enact the college student role than participants in hierarchical mentoring relationships.

Benefits from Our Mentoring Programs • Personal satisfaction (for both mentors and mentees) • Developing

patience, insight, and understanding • Learning lessons in citizenship through work with the community • Promoting engagement and experience of cultural, social, or economic backgrounds different from their own • Development of leadership and communication skills • Gaining experience for future careers in public service, social work, teaching, and more • Retention of students by providing meaningful involvement.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1193	71	1:17

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
41	37	4	1	15

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Ac Meera Devi	Associate Professor	Best Associate NCC Officer Award
2018	N V Fatimathu Zuhara	Assistant Professor	Best Alumni Award
2019	Shabeer Mon M	Assistant Professor	Best Coordinator Abhayan Project
2018	AS Anitha Beegam	Associate Professor	Best Alumni Award

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	BSCCS	Semester-6	01/04/2019	18/05/2019
MA	MAENG	Semester-4	09/07/2019	04/09/2019
BCom	BCOMCA	Semester-6	01/04/2019	18/05/2018
BCom	BCOMCOOP	Semester-6	01/04/2019	18/05/2019
BSc	BSCMAT	Semester-6	01/04/2019	18/05/2019
BSc	BSCFCS	Semester-6	01/04/2019	18/05/2019
BSc	BSCCHE	Semester-6	01/04/2019	18/05/2019
BSc	BSCBOT	Semester-6	01/04/2019	18/05/2019
BA	BAHIST	Semester-6	04/04/2019	18/05/2019
BA	BAENG	Semester-6	04/04/2019	18/05/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous internal evaluation system is primarily designed following the university regulations approved by the Board of Studies of concerned departments. The objectives stipulated are generally achieved through the modes stipulated by the University. Besides the academic calendar and the University regulations, departments have a tentative schedule for the internal exams that are not centrally organised, considering the distinctive nature of certain subjects and syllabi. The following modes of continuous evaluation have been effectively conducted by the various departments to allow all students perform with their individual potentials. 1. Written exams focusing on selected lessons for formative assessments and for follow up instructions, as per the specific class/teacher/student requirement. 2. Seminar topics assigned to all students to develop their reading, writing and presentation skills, which is preceded by a paper submission, assessing academic writing skills. 3. Experiential learning assessment by different departments: a. Reflections on field trips by History, FCS and Chemistry departments. b. Presentations on project/dissertation by English department c. Cottage week, reports and final party organisation by FCS department. d. Real life themes and projects conducted by students on culture, gaming among children etc. in their final years. e. Oral assessments/viva f. Written assignments g. Laboratory assessments by science departments h. Performance used for assessments by Hindi department i. Role plays for Open Course- conducting interviews, GDs, Discussions, organising a meeting. All assessments are documented and displayed for student verification before they are uploaded to the university websites. Besides the formal documented evaluations, informal, peer valuations and feedback are significantly encouraged in many classrooms to enhance personal and academic skills.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college academic calendar for 2018-19 has incorporated every detail related to internal/ external examinations, University calendar, code of Conduct, course and programme details, holidays, etc. for the smooth conduct throughout the year. The academic calendar has also incorporated the Organisation Chart and the Facilities Management Hierarchy so that all available facilities and provisions are optimised by the staff and students to bring in the desired degree of professionalism and discipline to the system. 2018-19 list of office bearers for the same has been approved by the Academic Council and is published both on the website and in student calendar. Rules and regulations have been incorporated to ensure clarity and transparency for both students and teachers which include university regulations as well as the institutional. Grievance redressal has been given due consideration through departmental and institutional policies. For the visually and other differently abled students, assessment modes befitting their inclusion has been highly recommended and allowed autonomy to the teachers in charge. (use of scribe, oral assessments, adaptations in topics etc.) Changes in dates owing to natural calamities (flood) have been updated on website and informed through internal circulars to students and also through notice boards. As an assurance towards the management of dates set in the academic calendar, all teachers submit and follow odd and even semester plans which are documented both as department documents and in the teacher's diary, followed up by the HoDs and IQAC coordinator. The institution has been promoting digital platform to widen the learning experience as a part of which the LMS (Learning Management Software) is also being incorporated for teaching, learning and assessment purposes.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BAENG	BA	English	39	34	87.18
BAHIST	BA	History	41	30	73.18
BSCCHE	BSc	Chemistry	44	39	88.63
BSCCS	BSc	Computer Science	19	14	73.68
BSCBOT	BSc	Botany	31	26	83.87
BSCFCS	BSc	Family and Community Science	31	30	96.77
BSCMAT	BSc	Mathematics	33	26	79
BCOMCOOP	BCom	Cooperation	44	42	98
BCOMCA	BCom	Computer Science	20	17	85
MAENG	MA	English	20	19	95

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://unitywomenscollege.in/wp-content/uploads/2020/10/SSS-2018-19.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Industry sponsored Projects	4	KSCSTE	0.9	0.9
Industry sponsored Projects	90	KSCSTE	0.1	0.1

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Soil analysis and Water quality testing	Department of Chemistry	26/11/2018

Singularities international conference on truth	Department of English	29/01/2019
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3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Prestigious Alumni Award	AS. Anitha Beegum	Govt. Womens College, Trivandrum	15/08/2018	Teacher/ Alumni
Best NCC Officer Award	Dr. AC Meeradevi	DG NCC Delhi for TSC	28/09/2018	Teacher/NCC
Abhayam: Building Home for Homeless	Shabeermon M	University of Calicut	28/03/2019	Teacher/Innovation/ NSS
TBAKCs Pride-Appreciation Award 2018	NV Fatimathu Zuhara	Alumni Association Thassim beevi Abdulkhadar College for Women Kilikarai, Tamilnadu	30/12/2018	Teacher/Alumni
Innovative Thinking	Dilsha. K Sana V	The Council of Principals of Colleges in Kerala	15/02/2019	Students

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Edible Mushroom Production	Mushroom Cultivation Centre	PTA	Mushroom Cultivation Centre	Functional	08/12/2018

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
15000	10000	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	3	.58
International	English	4	3.64

International	Family and Community Science	1	4.62
International	Computer Science	2	0.5
International	Botany	1	1.27
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Malayalam	1
Chemistry	1
English	1
Computer Science	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2018	0	Nil	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2018	0	0	Nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	14	18	14	0
Presented papers	10	2	0	0
Resource persons	1	1	3	2
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
National Science	Chemistry	1	800

Day			
NCC Day Observation	NCC	1	100
Republic Day Celebration	NCC	1	94
"Get in gear... Volunteers"	NSS	2	180
Flood relief activities	NSS	2	98
Nirmithi Project	NSS	2	155
Earn while learn	Family and Community Science Department	4	40
National GirlChild Day-Observation	Minority Welfare Department	1	750
Inter Collegiate Inter zone Table Tennis (Women) championship	Department of Physical Education	1	50
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Abhayam Building home for homeless	Shabeermon M	University of Calicut	20
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Walk With a Scholar	Higher Education Department, Kerala State	External and internal Mentoring	11	60
Scholar support Programme	Higher Education Department, Kerala State	External and internal Mentoring	6	40
Pre marital Counseling	Women Cell collaboration with Kerala State Minority Welfare Department.	Counseling	4	197
Career Guidance	Career Guidance Cell	Higher Education in France	1	80

Training on placement guidance	Career Guidance Cell	awareness	1	300
Histoblog	Department of History	Knowledge Dissemination	3	140
Earn While Learn	Department of FCS	Hands own training	4	40
Pothichoru	Department of FCS	Supplying food for destitute	4	90
Dress Bank	Department of Chemistry and Women Cell	Collection and Distribution of dress for the needy	5	500
Taekwondo Classes	KSWDC	Providing training in Martial art	1	20
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Student Exchange	42	College Management	4
Faculty Exchange	Dr. Silviya Elanthikkal	College Governing Body	1
Faculty Exchange	Abdul Rof V	IGNOU	7
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Data Collection	Plant Collection	Thikkodi, Coastal Habitat	16/02/2019	16/02/2019	40
Organization visit	Industrial Visit	Cybosys Technologies KINFRA Park Kakkancheri	09/01/2019	09/01/2019	38
Orientation Session	Awareness Class	ITCom Software solution , Kottakkal	21/11/2018	22/11/2018	38
Student Exchange and Use of Laboratory	Industrial Training	Common Facility Service Centre,	29/08/2018	31/08/2018	42

Facilities		Department of Industries and Commerce , Govt. of Kerala			
Internship	Research Project	Regional Agricultural Research Station, Malappuram	17/06/2018	17/07/2018	1
Internship	Research Project	Centre for Medicinal plant Research, Ar yavaidyasala , kottakkal	13/06/2018	13/07/2018	2
Walk with a Scholars	Motivational Visit	IIB Kozhikode, KSOM Calicut, KVAS University, Agricultural University Wayanadu	19/01/2019	21/01/2019	33
Study Trip	Study Trip	Agra, Delhi, Fathepursikr i,	13/10/2018	21/10/2018	34
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Common Facility Centre, Department of Industry and Commerce	01/06/2018	To extent the Laboratory Facility to the Students of Chemistry Department	60
Cybosys Technologies KINFRA Park	28/12/2018	Making the institution as a high quality people repositary in Technological skills	38
Barcelona University, Spain	01/06/2018	E Learning	1200
Korambayil Hospital Diagnostic Centre (P) Ltd, Manjeri	06/08/2018	providing medical facility for students and staff	1200
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5.5	5.16

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Mehsits Book magic	Fully	5.0	2008

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	19935	4812196	339	151512	20274	4963708
Reference Books	932	696324	0	0	932	696324
e-Books	300000	5900	0	0	300000	5900
Journals	73	51300	2	1900	75	53200
e-Journals	3000	5900	0	0	3000	5900
Weeding (hard & soft)	7	560	0	0	7	560

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Shabeermon M	Historical Tourism	Histoblog-	06/08/2018

		Department blog	
Krishna Sunder A	Film Review Odiyan	Palimpzest- Department blog	15/12/2018
Aswathi M P	The times and the Change: The TOI Story - Book Review	Palimpzest- Department blog	01/08/2018
Aswathi M P	The Novel TWO- Book Review	Palimpzest- Department blog	17/06/2018
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwid th (MBPS/ GBPS)	Others
Existin g	126	2	126	1	3	19	19	20	0
Added	26	0	26	10	1	2	8	30	10
Total	152	2	152	11	4	21	27	50	10

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
SLR Camera	https://unitywomenscollege.in/wp-content/uploads/2019/04/Cameras.jpg
Audio Recording Facility (Audacity)	https://unitywomenscollege.in/wp-content/uploads/2019/04/Audicity-Tarining-01.png
Net work Resource Centre	https://unitywomenscollege.in/ict-facilities/#nrc
Internet Facility	https://unitywomenscollege.in/ict-facilities/#internet
Video Conference Facility	https://unitywomenscollege.in/ict-facilities/#video-conference-room
Language Lab	https://unitywomenscollege.in/ict-facilities/#video-conference-room
Learning Management System	https://drive.google.com/drive/folders/1-PR3ptBEZBiMgbTDJdbZ3R-5aHmtnfii
Reprographic Centre	https://unitywomenscollege.in/ict-facilities/#reprographic-centre

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical
--	---	--	---

	facilities		facilities
32	31.03	40	39.68

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Governing Body supervises the maintenance and upkeep of infrastructure and support facilities in consultation with the IQAC. The Manager, Principal and Office Superintendent monitor the quality maintenance of the infrastructure and equipment. The custodians of the equipment frequently examine them for timely maintenance and repair to ensure performance and accuracy. The annual stock verification is carried out with the help of teaching staff. The stakeholders concerned can register the issues related with the infrastructural maintenance to the office superintendent and a log book is kept in this regard. Lab equipment are strictly inspected by the staff and lab assistants concerned before the university examinations. Users register is maintained in most of the labs to book and use the instruments. Maintenance funds procured from State/Central Governments and the UGC are utilized for the upkeep of specified items. The maintenance expenses that are not specified above are met by the Management and PTA. A purchase committee is constituted for the purchase of chemicals, equipment and glass wares. Electronically sensitive equipment are provided with necessary back up to ensure steady functioning and in case of disruption in power supply, the diesel generator having a capacity of 62.5KVA functions as the alternate source. One generator with a capacity of 30 KVA is installed at indoor stadium. The power requirements of the college hostel, including outdoor lighting during night, are met through 1KV solar power panel. The Vice Principal oversees the maintenance of the class room furniture, equipment and ICT tools. The class rooms are rented for Govt. Exams and competitive exams as per request. Most of the Departments maintain department libraries with proper stock and issue register. The College has a system Administrator to oversee the maintenance of the computer systems. The use of the Central Computer Lab is scheduled as per time table. To meet the repairs beyond the scope of the System Administrator, external agencies are called for. The Browsing Centre with 20 computers in the Student Service Centre is accessible to students any time. The Physical Education teacher takes care of the sports amenities. A room is allocated for keeping sports amenities. The maintenance of the courts is done on time. Common facilities like Play Ground, Seminar Hall, Auditorium and Multipurpose Indoor stadium etc. are provided to the Sports Organizations and the neighboring institutions on prior requests. The software of the Language Lab has been installed in 20 systems of the Network Resource Centre. The Department of English monitors the utilization of the facility with proper register. Library rules are followed for the maintenance and utilization of library resources. Periodicals will be lent for one day with the arrival of the next issue. The maximum period of loan for books is 14 days. No person shall tear out, write upon or make any mark in any book or article belonging to the library. A book, if damaged or lost by a member, she/he has to pay a fine at the rate of four times the cost of the books.

<https://unitywomenscollege.in/maintenance-hierarchy-2/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support	Merit-Cum	98	129000

from institution	Scholarship and Student Aid Fund		
Financial Support from Other Sources			
a) National	PMS, SJM, HS, JMA, CSS, Snehapoorvam, Higher Education and MGS	378	1923000
b) International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Bridge Course	17/07/2018	290	IQAC
Soft Skill Training	10/08/2019	105	CGC
Career Counselling	12/06/2018	256	CGC
Career Counselling	02/07/2019	72	CGC
Remedial Coaching	01/10/2018	40	SSP, Kerala Government
Yoga and Meditation	21/06/2018	90	NCC
Language Lab	01/06/2018	37	Department of English
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Soft Skill Training	105	105	0	0
2018	Career counselling	250	250	0	0
2019	Career Counselling	72	72	0	0
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
nil	0	0	Impex Electronics and Manu Memorial Hospital and Nirman Designs	33	3
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	11	BSc	Home Science	K. A. H. M Unity womens college Manjeri, St. therasas College, Ernakulam, Trinity College Alathur, BED College Anakkayam	MSc, BED
2018	15	BSc	Botany	K. A. H. M Unity womens college Manjeri, University of Calicut, Asmabi College, Anakkayam BED College.	MSc, BED
2018	17	BSc	Chemistry	K. A. H. M Unity womens college Manjeri, Farook College, University of Calicut, MES Mampad, MES Kalladi College, NIT- UP, BED College Anakkayam	MSc, D Pharm, BED

2018	5	BSc	Computer Science	K. A. H. M Unity womens college Manjeri, Sul lamasullam College, CCSIT Manjeri	MSc, MCA
2018	15	BA	English	K. A. H. M Unity womens college Manjeri, Devagiri College, Amal College	MA
2018	9	BA	History	MIC Arts and Science College	MA
2018	9	BCom	Commerce	EMEA College Kondotty, Government College, Malappuram, NSS College Manjeri, Regional College Kizhisseri, Farook College, University of Management Alapuzha	MCom, MBA
2018	3	BCom-CA	Commerce	K. A. H. M Unity womens college Manjeri, EKC College, John Mathai College Trissur	MCOM, MA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	15
SET	3
Any Other	5
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
FCS Fest	State level	918
Authors Quest 2018-19	Inter collegiate	350
INSPIRA 2K18- Management Meet	Inter Collegiate	713
Ozone Day Celebration	Inter Collegiate	479
Fine arts Festival	College level	1170
Treasure Hunt	Inter collegiate	40
Annual athletic meet	College level	1013
Gazal Night	College level	1143
Onam Celebration	College level	1163
Quiz Competition National Mathematics day celebration	State level	40
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Rock Climbing	Internatio nal	1	0	985399939806	Amrutha P
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

In the college following bodies have students representation. College Students Union, College Co-operative Store, Canteen Committee, Library Council, Students Redressal Cell, Bus Committee etc. College union had organized a medical camp. Expert doctors had examined the college students and local people. Many were benefited from this medical camp. College students union also conducted a workshop on the first aid given for disaster management. It is really very important in the present scenario to know about the first aids given during disasters. Hundred students were given training on the first aid techniques which may be beneficial to the community. Experts from District Disaster Council were the trainers of this workshop. For the purpose of conducting college fine arts activities students were divided into four groups. Off stage items like pencil drawing, poster making, collage, clay modelling, poetry writing in Malayalam, English, Hindi and Arabic, story writing in Malayalam, English, Hindi and Arabic, athappookkalam, embroidery, mehendi designing etc., and on stage competitions like oppana, light music, western music, group dance, group song, nadanpattu, recitation, drama in English, Malayalam Hindi, mime, mono act, mimicry, classical dances, instrumental music etc., were held. The winners were directed to participate in the C-zone competitions. College union had conducted college annual day. The winners of academic, cultural and sports events were recognized on the College Annual Day. Cultural activities also were there on that day by students and staffs. To entertain the students a professional music event was also arranged. College union also arranged a Gazal night in the college ground which was the first kind in the college history.

Outsiders were permitted to the campus and entry was restricted through pass.

Three sections were arranged in the seating arrangements, VIP, staff and students. Union members had distributed food items to an old age home - Shalom Matha Convent and they have entertained the inmates by singing and with some games. Students in the canteen committee have actively participated in fixing the prices of food items served in the college canteen. They have tried to manage to fix the prices which are affordable to the students. Members in the co-operative store committee motivated the college students to purchase note books, text books, taking photocopies etc., from the co-operative store.

College union has organized a quiz competition for the students. Redressal committee members voluntarily enquired the students any problem exists. Library council members organized a reading competition among the students and the library council has given an award to a student who had visited the library regularly. Sports council members had divided the whole college students into four groups under the guidance of HOD of Physical Education department and organized an annual athletic meet. The winners were encouraged to participate in district and university level sports and games events. Students in bus committee have given valuable suggestions and information to the principal to makes smooth conduct of bus trips during the year. Members in the redressal committee had given suggestions to solve the grievance occurred in the year.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association of Korambayil Ahamed Haji Memorial Unity Women's College Manjeri, functioning from the year 1998, envisages enhancing the profile of the institution by building a powerful network of the former graduates of the institution. Taking this idea into perspective, in the general body meeting of the Alumni Association of the college held on 22nd September 2018, it has been decided to bring a formal structure to the body by constituting a bye-law and by registering "Unity College Alumni Association (U.C.C.A.), Manjeri" as an organization under Societies Registration Act XXI of 1860. Thus, as per the directions provided in the Executive Committee meeting held on 12th January 2019, a Memorandum of Association of U.C.C.A. was signed on 4th February 2019. The registration came into effect on 27th February 2019 with the registration No. MPM/CA/157/2019. In order to foster the mutual affection, to share the pride of growth and to facilitate the support mechanism, department wise annual alumni meets have been conducted every year which help to guarantee that the institution is aware of the progression of the alumnae and the former students are informed of the new initiatives and development of the institution. The office bearers are elected in General Body meeting and the elected members contribute their potential in the pursuit of the development of the institution in terms of infrastructure development, community empowerment and academic enrichment. Among the initiatives involving alumnae of the college, The Home Science Fest, Alumni lecture Series of English Department and The Social Media platform, "Youthnity" deserve special mention. The news about the Annual Alumni meets of the college appeared in the leading news papers. The Departments of the college entrusted a team of faulty members to maintain a separate record of the details of the Alumni members such as permanent address, phone no., details of professional developments etc. and extreme care has been taken to make the recording meticulous and updating systematic. The Alumni Association of the college makes certain that the retired faculty members, senior faculty members and the alumni members achieved remarkable reputation are honoured in the Annual meet, along with initiating empathetic measures to support the struggling Alumni members. The feedback of the Alumni members supplied insights and channelized the activities of the working of the Alumni Association of the institution. Alumni of the college played a vital role in instilling the

entrepreneurial spirit among the students of the college. Evoking the memories of the former students and the teachers, the events such as "Yaadein" organized by Alumni Association, strengthens the bond between them. Alumni meetings often paved the way for providing a helping hand in the charity activities of the college in addition to supporting the economically backward students by providing books, uniform, tuition fees etc. Also the alumnae of the college are willing to offer placement supports to the outgoing students. The future plan of the Alumni Association of the college is to establish foreign chapters.

5.4.2 – No. of enrolled Alumni:

290

5.4.3 – Alumni contribution during the year (in Rupees) :

105000

5.4.4 – Meetings/activities organized by Alumni Association :

Meetings- Two general Body and Three Executive Meetings held at College.
Activities- 1. Different competitions in Games were conducted for Children. 2. Honored the Retired Teachers.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution is run by Muslim Educational and Cultural Association (MECA), a society registered under Societies Registration Act XXI of 1860 under the Chairmanship of Sayed Munavvarali Shihab Thangal, Panakkad, an educational and political visionary of Kerala and other dignitaries as its members. The Managing Committee has entrusted the day-to-day administration to the Manager who along with the Principal and Superintendent carry out the administrative responsibilities on behalf of the Managing Committee. Decentralization and participative management is practiced in planning and executing both academic and administrative policies. The initiatives for various activities are taken by the Principal, Management, IQAC and Staff Council. The IQAC and Staff Council play prominent role in drafting and implementing quality enhancement strategies of the institution. Sub-committees are formed under IQAC to play a key role in implementation, monitoring and evaluation of the quality improvement programmes. Activities of each programme are managed by the staff-in-charge, distributing the duties and responsibilities with the student coordinator and other students, Alumni and PTA. Programmes are also conducted in collaboration with other institutions in which the participation of students in planning, organizing and evaluation are ensured to achieve the institutional vision of building an egalitarian society through Women Empowerment. The Principal convenes regular meetings of the college union members and student representatives selected from each class to discuss the feedback of the students and the major initiatives to be implemented. Student Dean plays a crucial role in handling student issues of any kind independently, bringing the relevant ones to the notice of the Principal. One of the key areas where the institution follows decentralization and participative management is in the conduct of arts and sports activities of the college. On notification of College Union Election by the University, the Principal and the staff together select a Staff Advisor for the year. The Staff Advisor conducts the Student Union Election assigning polling and counting duties to the teaching and non-teaching staff along with the participation of students. Under the guidance of the Staff Advisor, the elected student union members along with the support and participation of staff, take a leading role in the conduct of college union

activities. Following elections, the Principal convenes a combined meeting of the staff and student union to discuss the conduct of arts, sports and cultural activities of the academic year. Two staff members are selected as Fine Arts Directors to whom the power of conducting activities will be entrusted. The meeting also constitutes a committee under the Physical Education teacher for the conduct of sports and games. The entire students of the college are divided into four houses, each house with a Captain and a Vice-Captain. The College Union and Arts Day Activities are inaugurated by eminent social activists and celebrities invited by the college union. The duties of college union activities are assigned to teaching and non-teaching staff and student union members by the Principal. They are given freedom to innovate and implement ideas holding up the prestige and honor of the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The institution follows the policy of Government of Kerala and regulations of University of Calicut in the admission of students to various programmes. The institution ensures wide publicity to its programmes through the college prospectus and institutional website. A single window system is in operation for admission to both of the Undergraduate and Postgraduate programmes offered by the institutions under the affiliating University where the applicants make a single application specifying the choice of preference of colleges and allotments are made accordingly.
Industry Interaction / Collaboration	Modernizing and Enhancing Indian E-Learning Educational Strategies (MILES) in collaboration with Barcelona University, Spain. Skill-Oriented training through ASAP, Govt. of Kerala. International Conference conducted in Collaboration with KSHEC. Industry interaction through Home Science Fest and ED club. Established linkages with several institutions, industries and firms for research, internship/ on the job training. Prominent among them are Calicut University, Rubber Board, Payyanad, Dept. of Women Child Development, Govt. of Kerala, Korambayil Hospital Diagnostic Centre, Supernova Marketing Pvt. Ltd., Urban Cooperative Bank, Manjeri, G- Tec College for advanced studies and IT firms. Industrial visits at state, national and international levels.

<p>Human Resource Management</p>	<p>Deployment of estate manager, security personnel and new recruitments to manage workload in IQAC. Implementation of online portal (cms.unitywomenscollege.in) for college management. Introduction of TSPES book, Mark List Templates, etc. Teacher's work diary and self-appraisal report of staff submitted to the Principal through HODs. Professional and skill development training and welfare schemes for staff and students. HODs coordinated activities at the department level. Participatory style of decentralized management practiced with certain powers delegated to various committees for decision making. Meetings of IQAC, Staff council, various committees and associations held regularly and feedback taken. Staff tours are held regularly.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>Library training and induction programmes are given to new comers. The college library houses several books, journals, periodicals, INFLIBNET, OPAC, LMS, color printer, Net-work Resource Center, etc. Wi-Fi enabled campus, Digital display system, additional lab facilities, equipment and centralized announcement system with Radio facility. Ramps and Friendly toilet in new building for differently abled. Construction of new Cafeteria, vehicle parking area, student rest benches, water harvesting system, solar power panel, mushroom culture, vermicomposting, landscaping, Sky Watch, Bird Watch and reception desk at the vestibule. Inception of new IQAC room, seminar hall and social-cohesion platform to provide social space for students.</p>
<p>Research and Development</p>	<p>Two industry funded projects are carried out. Six teacher fellowships granted under UGC-FDP for completion of Ph.D. and M.Phil, in which two faculties completed M.Phil. Research Committee monitors research activities and research oriented programmes are organized by the Research Club. Four faculty members act as Research Guides in various Institutions/Universities. Publication of research by faculty in state, national and international journals and 'Singularities' research journal by English department. Faculties are granted leave for</p>

completion of research. Availability of research oriented books, Journals, periodicals etc. Students participated in workshop on research methodology.

Examination and Evaluation

External examinations and evaluation are conducted as per University notifications. Faculties are assigned roles as invigilators, internal and external examiners for the conduct of both theory and practical examinations. Internal assessment is done based on University guidelines. One centralized internal examination is conducted in each semester. Internal assessment grades are published. Assignments, seminars, quizzes and symposiums by students are being conducted in the presence of concerned teachers. Other assessment methods included brain storming, group discussion, project evaluation, etc.

Teaching and Learning

Following the academic calendar by IQAC, term plans and teacher's diaries are prepared and maintained by each faculty. Each department and club prepares annual plan of activities incorporating invited talks, seminars, symposium, workshops, Fest, etc. Professional development programmes for teachers are conducted. Certificate/Add-on courses, remedial classes and tutorial system are strengthened and formalized. Mentor-Mentee Record is introduced. Enabling participatory and experiential learning through projects, field trips, experiments, internships and industrial visits. Upgradation of ICT with more Smart Classes. Skill oriented training programmes, Bridge course, Pre-Marital Counselling, Yoga, Civil Service Forum and Taekwondo Classes are conducted for students.

Curriculum Development

Being a non-autonomous institution, the curriculum is updated by the Boards of Studies and Academic Council of University of Calicut. 15 faculties are members in various Board of Studies/ Faculty/ Academic Council/ Syndicate and played dominant role in PG and UG syllabus restructuring at University of Calicut, MG University and various autonomous colleges. The faculties of Computer Science and Commerce take a key role in drafting and suggesting the syllabus of B.Com. Computer Application for the Board of Studies of Commerce at University of Calicut. Various

departments framed the syllabus of certificate/ diploma courses offered by them.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The planning and development sections are computerized. The syllabus of UG, PG programmes and certificate courses, their guidelines and details are made available in the college website. Communication among sections, staff, IQAC, students, teachers, PTA, Alumni, industries and other institutions are dispatched through web enabled platform.
Administration	WhatsApp and Facebook are used in transferring information to faculty, staff and students. The institution maintained a special website (cms.unitywomenscollege.in) to get monthly, semester and subject wise summary of attendance, details of IQAC and other events. College provides e-library facilities to search books, periodicals, e-theses etc. through INFLIBNET. OPAC provides full freedom to its users to search for author, title, year of publication, subject, publisher or supplier etc. SPARK is used for personnel administration.
Finance and Accounts	SPARK is used for preparation of salary statement and disbursement. The college maintains special software created by Meshilologic, Malappuram for financial accounts and management. It provides accurate statistics regarding fee collection, fees scheduling, and billing. IFMS, PRISM and BIMS are used for the management of PF, pension and preparation of bills and e-submission respectively.
Student Admission and Support	The college maintains special website (cms.unitywomenscollege.in) to get the list of students and their personal and academic details, student's statistics, etc. e-grantz is used for managing concession for students. TCS is used for issue of TC to students. The services related to students scholarship are processed through online. Blogs are managed by various departments to support students learning.
Examination	The invigilation duties for examination are assigned through college online

portal. The duty list is made available in the college website. Registration for university exams are done through online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr. AC Meeradevi	Nil	Dakshin Barath Hindi Sabhavasi	2000
2018	Dr. P Zakir Ahamed	Nil	National Association of Physical Education and Sports Science	2000
2018	Dr. Annie Ninan	One day Workshop on New Methodology of NAAC Accreditation	Nil	300
2018	Haris U	One day Workshop on New Methodology of NAAC Accreditation	Nil	300
2018	Sidhique P	One day Workshop on New Methodology of NAAC Accreditation	Nil	300
2018	Dr. C Saidalavi	Vocationalization of Women Education, Indian College Forum	Nil	10000
2018	Dr. Annie Ninan	Nil	Nutrition Society of India	0
2018	Faizal TK	Nil	SIHC	0
2018	NV Fatimathu Zuhara	Nil	Nutrition Society of India	0
2018	AS Anitha Begum	Nil	Nutrition Society of India	0

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	College Management System (CMS)- Demonstration and Training	Nil	17/07/2018	17/07/2018	24	0
2018	Nil	One day workshop on Simple IT Tools	18/08/2018	18/08/2018	0	13
2018	Effective Teaching and Student Relationship	Nil	25/10/2018	25/10/2018	32	0
2018	Cluster Workshop for Walk with a Scholar Mentors	Nil	31/10/2018	31/10/2018	71	0
2018	Embracing Technology in Higher Education: Challenges and Opportunities for Colleges	Nil	24/11/2018	24/11/2018	3	0
2019	QIF(SSR) C criterion-wise Presentation	Nil	10/01/2019	10/01/2019	22	0
2019	One day National Seminar on Integrating Technology in Higher Education	Nil	22/01/2019	22/01/2019	83	0

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher-Bharathiar University	1	04/07/2018	24/07/2018	21
Refresher-University of Calicut	1	29/11/2018	19/12/2018	21
Refresher-IISER, Pune	1	01/05/2019	25/05/2019	25
Orientation-University of Calicut	1	19/06/2018	17/07/2018	29
Short Term course - MHRD TLC University of Calicut	1	15/05/2019	21/12/2019	7
Short Term course - MHRD TLC University of Calicut	1	24/05/2019	30/05/2019	7
National Seminar on Sports Engineering	1	07/02/2019	09/02/2019	3
International conference - Maharajas College, Ernakulam	2	11/12/2018	12/12/2018	2
KSCSTE Training Programme on Soil Analysis and Water Quality Testing	4	26/11/2018	29/11/2018	4
International Interdisciplinary Academic Conference	2	11/02/2019	20/02/2019	10
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	34	0	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
19	19	15

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external audit regularly. The statement of accounts of various programmes/projects are prepared by the concerned staff, verified and scrutinized internally by the Head Accountant and Superintendent and finally approved by the Principal before submitting it to the Chartered Accountant for external audit. External Audit of the Grants and fees sanctioned by the Government /UGC is conducted as follows: After the completion of the specified period or scheme, all the files relating to the period are submitted to a qualified Chartered Accountant for verification and audit certificate. The audit wing of the government from the Department of Collegiate Education visits the college periodically and inspects all the files relating to various accounts. Moreover, the Accountant General, Kerala also conduct their verification and suggest directions by way of audit report. Audit of the Management account: The Principal of the college keeps the daily financial transactions on behalf of the Management. Two members of the Management Committee have been appointed as Internal Auditors for the management expenditure. Mr.Raziq Ahmed F.C.A of P.A Hameed and Associates, Chartered Accountants, Calicut is appointed for the external audit of the Management account. Towards the end of the financial year, they prepare the annual financial statement and audit report.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Management, Teaching Staff, Parents, Stakeholders, Sponsors like Malabar Credential, Wave Fashion store, Vami Fashion, Calista, Pathayapura, Malabar, Brown Beans etc.	8467157	Infra structure, Share and Care, Flood Relief, Inter Collegiate Quiz, Inter College Manage Meet, International Conference, Home Science Fest.
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6.4.3 – Total corpus fund generated

10553673

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	nil	Yes	Management, Principal and IQAC Coordinator
Administrative	Yes	PA Hameed and Associates, Chartered Accountant, Calicut	Yes	Manager and treasurer of Trust

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Class-wise parents meeting to analyze the progress of each and every student. 2. PTA Scholarships, a total of Rs:117000/- (Rupees one lakh seventeen thousand only) to 78 students. 3. PTA Awards to winners of Top score from 2015-18 batch of all programmes 4. Financial Assistance to economically weaker students: Rs: 30000/- (rupees thirty thousand only) 5. Enhancing academic facilities: Computers for student project works and ICT facilities to departments 6. Financial assistance to seminars, exhibition etc. Rs 20000/- 7. UV water purifier with 150 liters storage capacity and 50 liters/hour filtering speed. 8. Financial support to temporary faculties.

6.5.3 – Development programmes for support staff (at least three)

1. One- day Work shop on "Simple IT Tools " 2. Training to operate Management Information System 3. Financial assistance to the needy support staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Enhancement of physical fitness and emotional wellbeing of students through measures like Open Fitness Park and Taekwondo for self-defence as a part of women empowerment
- Awareness on lucrative areas for women like IELTS, civil service and international opportunities to guide students in academic and career path beyond the conventional options
- Premarital counselling to students using experts from government Minority Development Commission
- Women entrepreneurship development initiatives through the conduct of Home Science Fest and training programmes under ED Club
- Opportunities for students to learn driving skills to get more mobility in the public space
- Initiation of Mentor- Mentee programme to guide the students in their personal and academic matters
- Conduct of certificate courses for skill enhancement
- Conducted National seminar on Integrating technology in higher education
- Conducted seminar on effective teaching and student management.
- Registration of alumni
- More smart classrooms, new labs, equipment and other facilities
- Campus beautification through landscaping
- Establishment of sky watch, bird watch
- Internal academic audit was conducted to ensure the quality
- Strengthening campus security through establishment of security cabin and recruitment of additional security staff
- Establishment of campus radio "Unity voice" to provide a platform for showcasing the cultural and literary talents of students
- Training programmes to non-teaching staff and support staff on computer skills
- Establishment of SWAYAM NPTEL local chapter for students to do online courses
- Establishment of Readers Open Forum in association with Library
- MoU with Korambayil Hospital And Diagnostic Centre to ensure medical Facility to both students and staff.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Introducing Mentor mentee Record	24/07/2018	24/07/2018	24/07/2018	406
2018	Workshop in	24/11/2018	24/11/2018	24/11/2018	140

	collaboration with Indian Colleges Forum IQAC of University of Calicut - Embracing Technology in Higher Education:, Challenges and Opportunities for Colleges				
2018	Internal Academic Audit	30/11/2018	30/11/2018	30/11/2018	45
2018	Seminar on Effective Teaching and Student Management	25/10/2018	25/10/2018	25/10/2018	32
2018	Training for Criteria Conveners on New Accreditation Methodology	11/12/2018	11/12/2018	11/12/2018	66
2019	National Seminar on Integrating Technology in Higher Education.	26/01/2019	26/01/2019	26/01/2019	83
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Equity Awareness to whole College	08/03/2019	08/03/2019	700	0
Intercollegiate Elocution on gender equity by department of History	06/03/2019	06/03/2019	8	37

Honored 25 women entrepreneurs in connection with Home Science fest 2019	19/02/2019	20/02/2019	25	0
Pre Marital counselling for girls	07/09/2018	14/12/2018	197	0
National Girls Child day competition	11/10/2018	15/10/2018	20	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

We have raised a Botanical garden for conserving endangered rare plant species. All the collections were properly labeled and created QR Code for every plant. Each QR Code gives access to the web page of complete details for that plant. The Aquatic Bio Park provides a conducive habitat for the conservation of water plants. A fully functional floating-Drum bio gas plant of 5M3 Capacity is functioning near college hostel. The bio gas generated meets the basic daily fuel needs of the college hostel. The slurry is used as organic manure for vegetable cultivation. We had earlier installed a solar power source for general lighting in the hostel. Now we have added a 5KW solar power system in the college administration building. At present about 2 percent of the total power consumption is met by the renewable energy resources. We intent to increase the share of Solar power in the coming year with the additional construction of building in the campus. The college has put in place a mechanism to check the power consumption. • We have already set up a central printing facility at the cooperative store, so that all departments and students can avail the facility. • The students are educated on economizing on the use of power. • The posters which pasted near the switch boards are helping to develop civic sense and social responsibility towards the exhaustible resources and power consumption. • Special sessions are conducted for students to enlighten them about the essentiality of protection of the environment. • The college web site has devoted a separate page to campaign for this mission. • The page has sufficient information about the means and ways of economizing the natural resources. Web Link: <https://unitywomenscollege.in/facilities-9/> • Power requirement met by renewable energy sources : College has constantly tried to take steps to raise the awareness among the staff and students on the consumption of energy.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Ramp/Rails	Yes	4
Rest Rooms	Yes	4
Scribes for examination	Yes	4
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of	Number of	Date	Duration	Name of	Issues	Number of
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	initiatives to address locational advantages and disadvantages	initiatives taken to engage with and contribute to local community			initiative	addressed	participating students and staff
2018	0	1	17/07/2018	1	Jackfruit Saplings Plantation	To stop the erosion of the hillside and also to reduce the shortage of jackfruits	145
2018	0	1	15/08/2018	77	Flood relief activities	Donated and supplied foods, dress and other household materials to the flood affected victims of Nilambur Thaluk and cleaned 100 and above houses and provided all the support. all the teachers and non teaching staff contributed to CMDRF.	98
2018	0	1	01/09/2018	2	Nirmithi Project	Nirmithi is a yearly home renovation project of NSS of	155

						our institution.	
2018	1	0	28/11/2018	1	Student's Palliative Culture	NSS volunteers of KAHM Unity Women's College, Manjeri has attended One Day Workshop on "Student's Palliative Culture" organized by Manjeri Palliative Care Students Movement	137
2018	1	0	03/07/2018	21	Nutri Kar kidakakan ji	Importance of including Nutri kar kidakakan ji in the month of Karkidakam.	42
2019	0	1	02/02/2019	2	Awareness Session on Changes in the Food habits and life style diseases	Changes in Food habits, Life style diseases, Co-relation of food habits with life style diseases and management of life style diseases.	150
2018	1	0	10/12/2018	1	International minority Rights Day	Observed international minority rights	200

						day and conducted unit level competitions on elocution, essay writing etc. to make awareness on minority rights among the students	
2019	1	0	19/01/2019	10	Youth parliament screening.	NSS volunteers participate in the district level youth parliament screening to make awareness on nation building.	110
2018	0	1	26/11/2018	10	Soil analysis and Water quality testing	Department of Chemistry	6

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Students Handbook Academic Calendar [Code of conduct for Students]	04/06/2018	Head of the institution makes sure each and every student received the Students Handbook Academic Calendar within the stipulated time without any fail. Web Link: https://unitywomenscollege.in/wp-content/uploads/2019/04/Students-Handbook-and-Calendar-2018-19.pdf
Teachers Diary	04/06/2018	Quarterly verification by HOD of each Dept. and IQAC issuing deadlines for submission, feedback and remedial measures.

		appropriate measures are taken in the academic council to re structure and include details in keeping strategic and curricular amendment at the university and institutional level.
Mentor- Mentee Record	08/08/2018	Quarterly verification by HOD IQAC
Tutorial Schemes Performance Evaluation Book	08/08/2018	Semester wise verification by HoD and IQAC.
College Magazine[Human Values]	30/07/2019	Magazine of the academic year 2018-19 is released on 30th July 2019, after the commencement of first year class. Web Link: https://www.flipsnack.com/Jalal1987/unity-magazine-kari-2019-final-file-reduced-size.html
Academic Calendar Strategic Management Framework [Code of Ethics, Code of Conduct, Human Values and Professional Ethics for Teaching and Non-Teaching Staff]]	04/06/2018	We followed the academic calendar starting from June 1, 2018 to 29 March 2019. Web Link: https://unitywomenscollege.in/wp-content/uploads/2019/07/Academic-Calendar-and-SMF-2018-19.pdf
Academic cum examination calendar- University of Calicut	04/06/2018	We followed the calendar starting from June 1, 2018 to 29 March 2019. Web Link: https://pareeks.habhavan.uoc.ac.in/images/Doc/new219.pdf

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Inter collegiate quiz competition about Kerala Renaissance	06/03/2019	06/03/2019	13
Lunch program named Pothichoru	05/06/2018	26/03/2019	90
Nutri Karkidakakanjhi	03/07/2018	01/08/2018	42
Blood Donation	01/12/2018	01/12/2018	18
Flood Relief	23/09/2018	23/09/2018	235
Swatch Bharath Abhiyan	15/08/2018	29/01/2019	106
Anti-Drug Day	26/06/2018	26/06/2018	86

Celebration			
Yoga Day Celebration	21/06/2018	21/06/2018	94
Plastic Ban Campaign	18/10/2018	18/10/2018	88
Old Age Home Visit	22/11/2018	22/11/2018	92
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• Swatch Bharath Pakwada was observed by both NCC and NSS from 1st August to 15th August in the college. They spread the awareness of the importance of Swatch Bharath Mission to the general public. • PG. Department of Chemistry conducted a four day State Level Training Programme on Water Analysis and Soil Quality Testing from 26th to 29th November 2018 under the financial assistance of KSCSTE Trivandrum. Dr. Deepa K was the Coordinator of the Programme. • Tree plantation NSS, NCC and other students, Celebrated Gandhi Jayanthi by planting saplings. An Umbrella for Earth (BhoomikoruKuda) campaign was organised on 26-03-2019. 75 Jackfruit Saplings planted in the campus by the students • Plastic Ban Campaign. The college campus and neighborhood was cleaned and made plastic free by students. By conducting home visits in the vicinity of the college, awareness on the importance of saying 'NO' to Plastics was shared by students. • A kitchen Garden is maintained in the backyard of the nutrition lab. Ensures energy and water conservation within the department laboratory and wherever possible. • PG Department of Chemistry funded by KSCSTE Trivandrum conducted "Ozone Day Celebrations" on 17th and 18th September 2018. Mrs. Suhada KM was the Coordinator of the Programme. The Resource person was Prof. P. Mohammed Shafi (Retd.), Department of Chemistry, University of Calicut. Poster presentation and Essay Writing Competition were conducted as a part of the programme.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

I. Various Best Practices are effectively implemented by the college through IQAC, different departments and through different college platforms like cells, clubs, NSS, NCC etc. A few of the best practices that successfully implemented by the institution are as follows: 1. Share Care, college charity wing by IQAC. 2. Flood relief activities, Yearly Home Renovation Project (Nirmithi Project), Swachh Bharath Pakhawada, Planting new saplings etc. by NSS wing of the college. 3. Blood donation camp, Adoption of colony, Support system for Differently abled students etc., by NCC. 4. Korambayil Ahamed Haji National Dissertation Awards for best PG dissertations devised by PG Dept. of English. 5. Alumni Lecture series by PG Dept. of English. 6. World Arabic Day Celebration, Training on Arabic Calligraphy by Dept. of Arabic. 7. Intercollegiate Quiz by Dept. of History. 8. Home science Fest, Pothichoru (Food packet for the needy) etc. by PG Dept. of Home science. 9. Exhibition for the school students by the Dept. of Zoology. 10. Agriculture garden for institution by PG Dept. of Botany. 11. Training on ICT integration, Online feedback system etc. by PG Dept. of Computer Science. 12. Various institutional visit for students, Ozone day celebrations, state level training programme on Water Analysis and Soil Quality Testing etc., by PG Dept. of Chemistry. 13. Vayana Varaghosham and Mathrubhasha Dinam by dept. of Malayalam. 14. Dress Bank, Self-defense training, Pre-marital counselling Awareness, Career orientation for girls etc. by Women Cell. II. Details of the two best practices implemented by the institution in the year 2018-19. A. Campus Initiative for Flood Relief Activities-2018. 1. Title of the practice: Campus initiative for

Flood Relief 2018. 2. The context that required the initiation of the practice: Devastating floods of 2018 and its impact on Malappuram district, which led to landslides, loss of lives, loss of homes, displacement of people, sudden mushrooming of relief camps with minimum or no supplies, and hunger and emotional turbulence. The location of the college being in Malappuram district with its outreach potentials in terms of fund raising, resource collection and management, manpower, political interventions, and organized bodies like NCC, NSS, Women Cell, etc., made it a context that demanded urgency of action. Manpower was in dire need and there was a pressing need for female assistance besides the general organized support rendered to the displaced in the relief camps and affected homes. 3. Objectives of the practice: -To strengthen the bond between institution and the public. -Hands on experience in crisis management. -To instill the quality of compassion, kindness, empathy, sharing and fellow feeling among the students. -To create social awareness among students. -To teach leadership and promote volunteering. -To promote the community service and to help the underprivileged by the flow of resources. 4. The Practice: The College Committee with representatives of faculty members, students, parents, non-teaching staff members etc. connected each other and raised fund. The donations were used to buy foods, rice, dress and other household materials to the flood affected victims of Nilambur Taluk. After that the whole team visited the site in the college bus and executed the relief activity. Students cleaned 100 houses and provided all support. The NSS volunteers visited individual houses in the area and provided all the support. Later, on another day the relief wing of our college along with the NSS Units of the college managed to collect 100 buckets with food materials, cleaning stuff along with 100 packets of relief kit containing dress and daily essentials and handed over to the most needy flood affected victims of Parapanangadi coastal area by directly visiting the affected area. NSS volunteers, selected students and staff accompanied. College NCC cadets, distributed 15 beds for 15 families and food supplements for hundreds of families in Ernakulam district, through timely collective effort. Women cell of college distributed dress by a specially devised programme called dress bank which was a grand success as a helping hand to many. 5. Obstacles faced if any and strategies adopted to overcome them: The situation being risky, familial consent was a challenge though students were willing to support. Ensuring the safety of the volunteering students was a substantial challenge since it was a collective volunteering that involved a mix of all- youth and regional/local/officials etc. Commuting to the affected areas and procuring , storing and distributing resources based on need, and following up with requests and communication from various sources were all great obstacles during the flood 6. Impact of the practice: Those students, teachers and non -teaching staff who actively participated in the flood relief activity became well aware of the massive destruction happened in their neighborhood and they were directly exposed to the issues of flood and its impacts on people which could inculcate values and morals among them. Hands on experience offered strong first hand learning in crisis management for staff and students alike. The relief wing managed to help around 200 families with immediate requirements. 7. Resources required: Money, Cloths, Napkins, Daily requirements, Food packets, Cleaning tools and Materials, Motor to drain muddy wells and Travel facility.

B. Korambayil Ahamed Haji National Dissertation Awards: 1. Title: Korambayil Ahamed Haji National Dissertation Awards 2. The context that required the initiation of the practice: The lack of proper quality checks and standards of the dissertations produced at the Postgraduate level nationally, hooked the attention of the academic wing of PG department of English and the same directed us to do some innovative practice for raising benchmarks of academic research by instituting a unique award for the PG dissertations. Such an academic event was conceptualized for the first time in 2014 in the state of Kerala and in India as well at the Postgraduate level. The award has been

instituted in the name of the founder of our college, Janab Korambayil Ahamed Haji, former Member of Parliament who had cut a new and inspiring road ahead for the empowerment of women of the backward Muslim majority area of Malabar with the founding of Unity Women's College at Narukara, Manjeri of Malappuram district. Post-graduate department of English has added to the raising of the benchmarks in academic research and evaluation by this event. It has been recorded as an annual event in the events calendar of the institution. 3. Objectives of the practice: • To motivate the PG Departments all over the country to provide best research orientation to the students from the Post-graduate level itself as an attempt to improve the quality research and academic writing in English. • To upskill students with potentials in research methodology during the post-graduate period itself. • To inculcate ethical practices in research by taking ownership of their learning. • To direct students to be self-motivated researchers/scholars. 4. The Practice: The awards are presented to three outstanding post-graduate dissertations produced by MA English students of various universities/ colleges within India under the regular stream during each academic year. One nomination per college/university department will be submitted by the student after the declaration of MA results through the Head of concerned department along with the abstract and summary. After the scrutiny, shortlisted candidates are invited to the college for the final presentation before a jury followed by an open defense. As per the decision of jury, three final winners are selected. The dissertation award winners of each year are honored on the annual Korambayil Ahamed Haji Memorial lecture day (Foundation Day) with cash prizes 10,000/-, 7,000/- and 5,000/- respectively along with certificates. The Korambayil Ahmed Haji Memorial Dissertation Award (DA 2018 -19) instituted by the department was given away in the ceremonious function organized on 05 March 2019. Dr. Anil Vallathol, Vice Chancellor of Malayalam University, Tirur, Kerala, was the chief guest. 5. Obstacles faced if any and strategies adopted to overcome them: Collecting nominations from the best national level universities and colleges is the challenging part. Through online submissions through department website, the college has overcome the difficulty. 6. Impact of the practice: Though it was very challenging to get the abstracts from various universities and colleges initially, things improved gradually and students of various national level universities are now taking particular interest to send abstracts and to be the part of DA of our college. Getting into the shortlist for the event has now been set as an objective by many institutions which provides intrinsic motivation to the students. 7. Resources Required: We distribute cash prizes worth 22000/ every year and the whole amount is funded by the management committee member and the son of the founder, Dr. Korambayil Mohammed Ali. Experienced, renowned academicians are chosen as the jury members to assess the deference of the best dissertations received from various institutions and universities.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://unitywomenscollege.in/wp-content/uploads/2020/10/7.2-Best-Practices-in-2018-19-1.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Women Empowerment. Established in 1991 and run by Muslim Educational and Cultural Association (MECA)- a registered Society, with a vision of 'Building an Egalitarian Society Through Women Empowerment', Korambayil Ahamed Haji Memorial Unity Women's College, a First Grade Aided College affiliated to the University of Calicut, holds the unique status of the first multi-faculty

(Arts, Science Commerce) Women's College in Malappuram District. Being the only institution of this kind run by Muslim Community in Kerala, it aims at the upliftment of women in general and the educationally backward Muslim women in particular. The institution has its distinctive approach towards the women of the community where early marriage is a cultural impediment to their development. The institution provides a platform for the holistic development of women assisting them to make informed choices in life. We are committed to innovative teaching, scholarship, and service that promote cultural awareness, diversity, and ethical responsibility through the study of science and humanities subjects. The activities in the college are consolidated on the following key objectives of developing • Quality • Academic Competency • Value Building • Leadership quality • Sense of Social responsibility The institution strives to provide quality education, prioritizing the quality enhancement of the student outcome as it is essential to ensure employability of students, through which empowerment is assured. We communicate secularism and tolerance in addition to the cultural ethos to the student community that will enable them to be better individuals and citizens of the country. This noble undertaking is not only practiced as a part of academic instructions, but by organizing multiple programmes, under the auspices of NCC and NSS. The Departments are determined to adhere to the principles of ethical conduct in the production and use of knowledge by means of various enlightening sessions done by both inhouse academicians and by invited scholars and experts. Sports and Arts contributed to the development of leadership skills and strategies. Women's Cell ensures the emotional and psychological well-being of the students. Premarital counselling programme is one among them. Career guidance and counseling wing in the college is instrumental in directing the students to various job opportunities. The Dress Bank, Share and Care, and Pothiichor. Blood donation in NCC, the involvement of NSS with Pain and Palliative and voluntary service during natural disasters, are all intended to develop a strong sense. Women's educational achievements have positive ripple effects within the family and across generations. The exposures provided through programmes such as field trips, industrial visits, internship programmes help in widening their horizon. Programmes like the Cottage by FCS, and the student union activities, kindle experimental learning. The slogans of green campus disseminate the message of preserving nature. Altogether the women empowerment mission with the thrust on knowledge, skills and self-confidence necessary to participate productively in the development process of the community on a local scale, make them participants of a larger global platform. Institutional vision thus ensures holistic development of the students, to support them to become universal citizens of the world.

Provide the weblink of the institution

<https://unitywomenscollege.in/wp-content/uploads/2020/10/7.3-Institutional-Distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

Curricular Aspects: More life skill courses to be introduced to navigate the challenging aspects of adult life and to train students to be well adapted members of the work force and society. To develop professionalism and to add experience, more of internships and field work will be introduced. New programmes in arts and science to be included preparing students to fulfil the civic and cultural responsibilities, strengthening their ability to communicate and work with others. Employer feedback to be collected in person or online for further action and to equip students not only with specific knowledge, skills and attributes of their field but also with the professional attributes relevant to their field of study. Teaching Learning and Assessment Activities: To provide more opportunities for applied, hands on, student centered learning where the ownership of learning is vested upon students. Application of other cheap and

accessible media like radio, YouTube, etc. to avail learning resources and technologies making students more independent responsible learners. To offer more training sessions to staff on learning psychology and integrating technology towards enhancing quality in pedagogy and assessments. Research Programs: Promote research and increase the number of publication of faculty members by establishing a publication wing in the college in association with Library and Information Centre. To support the publication initiatives of faculty members and students it was decided to publish ISBN books under the auspices of IQAC. To make the faculty members aware of the areas such as patent, plagiarism and academic integrity, Intellectual Property Rights seminars to be conducted. Learning and Infra Structural Facilities: To establish separate academic block for Commerce/ Computer Science under the auspices of RUSA. In anticipation to the research Centre separate lab cum research facility to be raised. Alumni Engagements: To involve alumni to strengthen bonds with their alma mater, to share experiences and promote learning among students, widening their horizon. Governance and Management Activities: To improve the quality of academic and administrative activities, decided to carry out stringent external academic audit with the help of external peer view committee. In improving administrative efficiency, training program on KSR and operation of management information system to be organized as well as recruitment of technical staff and extension of e-governance providing speedy information and dissemination. Generating funds from philanthropists and faculty development programmes are to be increased Improving Institutional Values and Best Practices. Disaster Management Initiatives: Equipping a campus group consisting of teachers, students and local self -government representatives as a help group for disaster management initiatives like site visit, voluntary services, rehabilitation projects etc. and formulation of campus wing of Sustainable Development Groups (SDGs). Colony Adoption: Scheduling to adopt a colony nearby the college to equip them with life long learning and job skills equipping them earning methods, Training session on Professional Ethics and Etiquettes: Planning to organize training sessions on professional ethics, work place etiquettes, career proficiency, effective management and wellness of being in the campus, along with hands out.